

Virginia Clean Water Revolving Loan Fund

Wastewater Application

Section A - Organizational Data

Name of Loan Applicant

Contact Person

First Name

Last Name

Title

Organization Name

Phone Type

Number

Extension

Other

Home

Business

Mobile

Email

Contact Person Address

Address Line 1

Address Line 2

City

State/Area

Postal Code

County

Consulting Engineer

First Name

Last Name

Title

Organization Name

Phone Type

Number

Extension

Other

Home

Business

Mobile

Email

Section B - Project Description

Project Title

This project includes the following changes to the Collection System (check all that apply)

☐ Repair

☐ Replacement

☐ Process Improvement

☐ Expansion

☐ New Construction

☐ Decommissioning

This project includes the following changes to the Treatment Facility (check all that apply)

☐ Repair

☐ Replacement

☐ Process Improvement

☐ Expansion

☐ New Construction

☐ Decommissioning

Before proceeding, please be informed of the new ^{*Select One} guidelines and procedures for Emerging Contaminants
[VCWRLF Resources on Emerging Contaminants](#)

Project Addresses Emerging Contaminants

☐ Yes ☐ No

Please provide a project description, including information about the current facility and if this project will address risks to human health and/or is in response to a consent order. If the project will address emerging contaminants, use the description to provide detail regarding the emerging contaminant addressed by the project and how. You may provide supporting documentation in Section H

Section C - Location and Permit

Facility Name

Provide the coordinates of the project location in decimal degrees

Location of Project

Latitude

^{*Select One}

Longitude

What is the location you have provided?

- Location of Treatment Plant

Location of Pump Station
- Center point of Collection System

Location of EQ Basin
- Other

NPDES Permit Number

Name of stream to which flow is discharged

^{*Select One}

River Basin for Receiving Stream

- Potomac/Shenandoah

Rappahannock
- York

James
- Eastern Shore

Albemarle
- Chowan

Roanoke
- New

Yadkin
- Holston

Clinch/Powell
- Big Sandy

Atlantic Ocean

Section D - Anticipated Schedule

Milestone	Completed?	Completion or Anticipated Completion Date	Comments
Preliminary Engineering Report/Planning			
Plans and Specifications being prepared			
Plans and specifications to be completed and submitted within 4 months of date of application			
Plans and Specifications approved by regulatory agencies			

Section E - Statistical Data

Sewer Users


Name of Service Area	Number of Existing Residential Sewer Connections	Number of Expected Residential Sewer Connections at Project Completion

Sewer Accounts

Calendar Year	Number of Sewer Accounts
2022	<div></div>
2021	<div></div>
2020	<div></div>
2019	<div></div>
2018	<div></div>

Wastewater Flow as a Percent of Total Intake

Type	Flow Share (%)
Domestic Flow	<div></div>
Industrial/Commercial Flow	<div></div>

 The Percentages of Total Flow should add up to 100

Existing Wastewater Treatment Flows (gpd)

Average Monthly Sewer Fee per Household (\$)

Average Residential Sewer Connection Fees (\$)

Average Monthly Residential Wastewater Usage (gpd)

Date of Last Rate Increase

Rate Increase Details

Section F - Project Budget and Proposed Financing

Category	Budgeted Cost (\$)	Comments
Administration Expenses	<div></div>	<div></div>
Land, Right-of-Way	<div></div>	<div></div>
Basic Fees, Architecture/Engineering	<div></div>	<div></div>
Project Inspection Fees	<div></div>	<div></div>
Treatment Plant Construction	<div></div>	<div></div>
Interceptor Line Construction	<div></div>	<div></div>
Collection System Construction	<div></div>	<div></div>
I&I Rehabilitation	<div></div>	<div></div>
Equipment, Purchase/Installation	<div></div>	<div></div>
Contingencies	<div></div>	<div></div>
Other	<div></div>	<div></div>

Amount of VCWRLF Loan Funds Requested (\$)

Other Funding Available

Source	Committed?	Amount (\$)

i If the amount of VCWRLF loan funds requested is \$10 million or greater, provide a realistic projection of your cash flow needs from this loan over 5 calendar years beginning with the current calendar year, adding up to the amount of the total loan request

5 Year Cash Flow Need Projection

Year	Amount
2023	
2024	
2025	
2026	
2027	

Section G - Financial Data

Annual Operation, Maintenance, & Replacement Cost (O, M, & R) for Proposed Wastewater Facilities

Category	Budgeted Amount (\$)	Comments
Labor		
Utilities		
Materials		
Miscellaneous Expenses		
Equipment Replacement		
Other		

Existing Sewer Facilities OM&R and Annual Debt Service- Do Not Include Water Operation Costs

Category	Current Amount (\$)

Total Estimated Annual Facilities Cost (sum of the totals above)

Sources of Revenue as a Percentage of Total Annual Sewer Revenues

Category	Revenue Share (%)
Residential Share	
Non-Residential Share	

Section H - Attachments

- I. Documents Supporting Project Description and Statement of Need
 - a. *Upload documents supporting the project description and statement of need, including but not limited to: letters of noncompliance from regulatory agencies, consent or special orders, and documentation of public health concerns*
- II. Budget Narrative
- III. Project Locations
 - a. *If you do not individually log the locations impacted by the project, you may upload a spreadsheet with location names or identifiers, coordinates in decimal degrees, location type, permit number, receiving stream, and river basin.*
- IV. If applicant is not a current VRA borrower**, submit 5 years of current audited financial statements (2018-2022) or refer to website where available
- V. Submit a copy of the current year budget
- VI. Submit current rate schedule for sewer and water rates
- VII. Submit current Capital Improvement Plan or provide estimated cost and description of additional planned projects
- VIII. Submit listing of 10 largest users of sewer system with annual usage and percentage of total
- IX. Submit most recent rate study, if any

Certify

The undersigned representative of the applicant certifies that the information contained herein and the attached statements and exhibits are true, correct, and complete to the best of their knowledge and belief.
The undersigned also agrees to clarify or supplement information pertaining to this application upon request.

Signature

Date